MTVA Mid-State and Freshman Honors Auditions October 1st and 2nd, 2010 Ezell-Harding Christian School, Antioch, TN

DIRECTOR ASSIGNMENTS

Directors,

Directors have been assigned to the following tasks associated with the auditions. Please note carefully your assignment and be prepared to complete it as required. All directors should be at Ezell Harding by 4:30 PM on Friday, October 1 for an important gathering/meeting regarding auditions. Since our attendance at our September MTVA meeting was low due to various conflicts, we want to meet prior to auditions this year. PLEASE DO NOT BE LATE. If you need to leave your school early in order to make it to Ezell Harding on time, please make arrangements to do so. The first auditions begin promptly at 5 p.m. on Friday.

Names with an asterisk (*) indicate the lead judge for each room. The lead judge is in charge of the room and assigned specific duties and responsibilities, including getting the room set for auditions and seeing that the room is restored to its original condition after auditions. Two other judges in each room are designated as those who need to bring the CD players; CD's will be provided. PLEASE DO NOT FORGET TO BRING THEM!

If you have any questions about assignments, please contact me as soon as possible. I may be reached via e-mail at choatem@k12tn.net and at 931-261-2229.

Many Thanks,

Michael Choate

SOPRANO I - ROOM A

*David Collins – Lead Judge Linda Towe Angela Beale TJ: McLaughlin – Bring CD Player John McDonald – Bring CD Player

DOOR MONITOR - Connie McCain

SOPRANO II – ROOM B

*JJ Ebelhar - Lead Judge Nita Smith Terri Godfrey – Bring CD Player Greg Herring – Bring CD Player Stella McKnight

DOOR MONITOR - Candace Adams

ALTO I - ROOM C

*Brenda Williams – Lead Judge Brenda Gregory – Bring CD Player Georgette Seay -- Bring CD Player Blake Gority Matthew Smyth

DOOR MONITOR - Kierra Johnson

ALTO II - ROOM D

*Sandy Elliot – Lead Judge Shawn Frazier – Bring CD Player Scott Corley – Bring CD Player Margret-Campbell-Hollman Johnny Kimbrough

DOOR MONITOR - Mindy Hoover

TENOR I / BASS II - ROOM E

*Elise Dumser – Lead Judge Todd Arnold – Bring CD Player Kimberly Clark – Bring CD Player Chuck Brown Missy Cook

DOOR MONITOR - Dr. Kenda Ross

TENOR II - ROOM F

*Robert King – Lead Judge Cindy Freeman Grant Farmer – Bring CD Player Gilbert Aldridge Kristen Rue – Bring CD Player

DOOR MONITOR - Grant Farmer's wife

BASS I - ROOM G

*Cindy Fehrman – Lead Judge Lisa Whitworth – Bring CD Player Blake Saladona Matthew Johnson – Bring CD Player Julie Cox

DOOR MONITOR - Audrey Bowie

FRESHMEN SOPRANO AND TENOR - ROOM H

*Gerald Patton – Lead Judge Frank Tittle Grace Guill – Bring CD Player Dawn Crunk – Bring CD Player Melissa Dufrechou

DOOR MONITOR - Lynn Jung

FRESHMEN ALTO AND BASS - ROOM I

*Katie Baker – Lead Judge Gabe Lamog – Bring CD Player Maxine Jones Lydia Schoonover – Bring CD Player Bethany Parlier

Door Monitor - Lisa Benton or new teacher at Creekwood

HOSPITALITY

Judy Yeaworth Brenda Jewell

TALLY ROOM

Michael Choate Lia Holland Jeanette McCallum

REGISTRATION

Registration workers are secured from Ezell Harding / by Lia Holland.

DOOR MONITORS:

Please see the following list of procedures for completing and overseeing the student audition process. If you have any questions, please do not hesitate to contact me.

DOOR MONITORS:

- 1. Take up/receive student audition tickets AND KEEP THEM!!!!!
- 2. Confirm student ID numbers with your Audition/Registration room report spreadsheet.
- 3. Make sure you have enough score sheets for the judges. If not, have a runner go get more for you. There are five judges in each room, and every judge needs a score sheet for every student auditioning.
- 4. Make sure that the score sheets are collected from the judges in the same order every time. EACH JUDGE SHOULD ASSIGN THEMSELVES A NUMBER (1-2-3-4-5). Each judge must put his/her number in the top left-hand corner of every judge sheet.
- 5. Place the student ID label on the top judge sheet every time.
- 6. Remind students before they audition where they will begin and end each selection and WHICH SELECTION IS FIRST IN THE AUDITION. You will have a copy of each song with a highlighted part of the audition excerpts.
- 7. Always keep student scores confidential. Never let any student see their score sheets, even if they are your own students.
- 8. Only students who are auditioning should be in hallways. No parents, friends, boyfriends/girlfriends, etc. THEY MUST WAIT IN THE LOBBY OR OUTSIDE.
- 9. Update the judges in your room on how time is going and when restroom/meal breaks are coming.
- 10. MAINTAIN ANONYMITY OF STUDENTS. DO NOT ANNOUNCE TO JUDGES WHICH SCHOOL IS UP NEXT, OR WHEN THEIR OWN STUDENTS ARE AUDITIONING. Remind students to stay behind the curtain when they walk through the door. Make no comments that would identify a particular student or school.
- 11. Send completed score sheets with runners to the tally room. Place score sheets upside down in order of judges (1 through 5) when completed and highlight the students name on your spreadsheet once the audition is complete.

REGISTRATION:

- 1. Make sure you issue each student his or her audition ticket that must include his/her voice part and ID number. Be VERY PRECISE in writing these numbers. DOUBLE CHECK YOURSELF!
- 2. Each ID number is located on the far left-hand column of the Registration Audition Room Report Sheet.
- 3. Highlight each student's name when they have registered. Keep good records of this so we will know who has/has not shown up.
- 4. Any problems from students/parents see Michael Choate immediately. DO NOT send the parent to talk to me. Only directors or runners should come to the scoring room to report problems.
- 5. Under NO CIRCUMSTANCES can a student change his or her voice part from what is listed on the registration form.
- 6. Tell students what they audition cuts are when they register.
- 7. Tell students where the warm-up rooms are located.
- 8. Tell friends, parents, boyfriends/girlfriends, etc. that they are NOT allowed in the audition hallways or warm-up rooms. They must remain in the waiting area.
- 9. Again, DO NOT send a student or parent to talk to a director. Send a runner to alert Michael or LIa of a problem and we will contact the appropriate director.